



Seagull

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Final Draft Agenda

for the 5th Steering Committee (SC) meeting in Latvia, January 8-9 2004

Time: January 8, 15.30 – January 9, 13.00

Venue: Motel Nicava, approximately 18 km south of Liepaja along the highway between Klaipeda and Liepaja. *If more detailed road directions are needed, please contact Ms Gunta Ceplevica.*

1. Opening of the meeting.
2. Approval of the agenda.
3. Approval of minutes from the SC meeting in Klaipeda, 2003-08-07 (*Annex 1*).
4. Brief Reports:
 - Follow up of decisions made in Klaipeda in August 2003.
 - The Platform meeting in Roenne August 2003 between the Interreg-projects Seagull, South Baltic Arc, SEBTrans Link and Baltic Gateway. Follow up activities.
 - Second and third project progress reports to Rostock. Economic status of the project. In kind contributions from the partners (*Annexes 2-4*).
 - Reports from the Latvian, Lithuanian and Russian SC members about implementation status of the approved Seagull Latvia, NCM and Seagull RC projects.
 - Report from the Polish SC members about the preparations of a new Seagull-PHARE application.
 - Baltic Development Forum in Riga and BSSSC Annual meeting in St Petersburg in October 2003.
 - Status of project reports – printed reports and reports under production (*Annex 5*).
5. The project implementation so far – general in connection to the application proposals (*Annex 6*). Implementation plan for Milestone 4 (*Annex 7*). General comments and discussion about the project implementation status – coordination between the Seagull INTERREG, PHARE, NCM and Tacis projects.

6. **Main issue for this SC meeting:** A long term strategy for the ERB cooperation – presentation and discussion of a first synopsis. Ideas of the contents of the planned JTDP for ERB. Possible input from WP 2-4. First tentative discussion (*Annex 8*).
7. Presentation and discussion about a draft report on A Statistical Database for ERB and GIS for planning and development applications (*Annex 9*).
8. Status reports about the implementation situation of the different Seagull WPs:
 - Additional WP 1 activities
 - WP 2
 - WP 3
 - WP 4
 - WP 5; Structure of a new ERB website (*Annex 10*), project evaluation.
9. Relations between the Seagull project and the ERB Board and Council activities in general. ERB working groups. The planned ERB conference in Poland in May 2004.
10. Seagull issues for the ERB Board meeting in Klaipeda January 23 and the Council meeting in Poland February 27.
11. Next SC meeting in Baltijsk June 17-18. Ideas on main issues for the agenda.
12. A.o.b.