

Draft Agenda

to the Second Steering Committee (SC) meeting in Strasbourg 2002-11-09

- 1. Opening of the meeting by the chairman. Changes of personnel in the Swedish secretariat**
Ms Erika Mansson after Ms Anna-Carin Andersson as WP 4 Project Leader, Mr Erik Ciardi recruited as Project Officer, Ms Eva-Lisa Ahnstrom representing WP 3 during the maternal leave of Ms Sofia M Westerberg.
- 2. Approval of Minutes from the first SC meeting**
The minutes can be downloaded from www.eurobalt.org
- 3. Learning from the meeting with representatives of Euroregion Alsace**
Comments and discussion
- 4. Information about important ongoing and planned international cooperation activities in the ERB member regions**
Reports from the SC members. Discussion.
- 5. Produced information material about the Seagull project**
The newly printed Information brochure and two so-called Roll Ups will be presented. The brochure can be downloaded from the ERB web site. Comments by the project management. (The Info brochure will be distributed to the SC members when we meet in Copenhagen).
- 6. Reports**
 - Contacts with the Rostock secretariat
 - Economy issues (if any)
 - The ERB Council and Secretariat meetings in Liepaja (Download the paper Division of responsibilities..... from the ERB web site)
 - Information about Seagull at the BSSSC meeting in Lillehammer, October 24-26
 - Trans-regional WP-meetings carried out
 - National-regional meetings in SE, DK, PL, RU, LT and LV.
- 7. The current work situation of the five Work Packages**
Reports from the wp-leaders. Comments, discussion.
- 8. Sub-contracts between the lead partner and the other project partners**
See the attached draft (*Annex 1*)
- 9. Preparation of PHARE and Tacis applications – current situation and plans**
Comments from the SC-members from PL, RU, LT and LV.
- 10. List of Project officials**
Comments of the attached list (*Annex 2*).
- 11. The Seagull – Good Governance conference in Ronneby, December 2-3. WP-meetings December 4**
Programme and actors (*Annex 3*). Discussion and decision.
Participants. Comments.
- 12. The role and tasks of the Steering Committee**
General discussion
- 13. Next SC meeting**
- 14. A.o.b.**